



# KPI

## KEY PERFORMANCE INDICATOR ESSENTIALS



### WHO SHOULD ATTEND

Executives, Department Heads or Operational managers, regardless of their field of expertise, will gain the ability and knowledge to manage performance in an integrated manner. The tools and knowledge offered as part of this training course enable managers to apply the concepts learned within their organizations, immediately after the course.

#### VENUE

Islamabad, NIBAF

#### INVESTMENT

50,000 +5% SST

#### DATE

September 10, 2024

# PROGRAM OVERVIEW

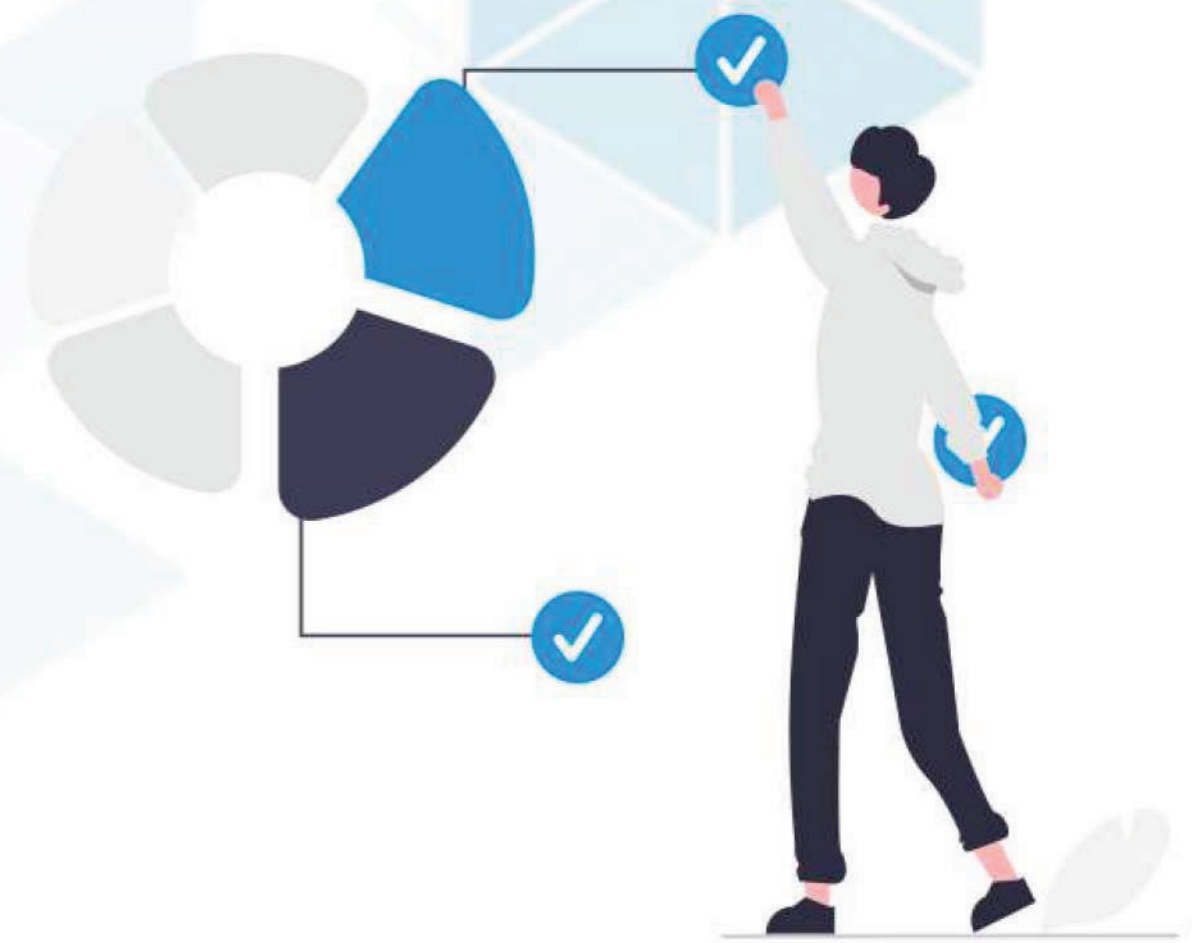
The KPI Essentials training course is designed to support you in developing key competencies in performance management, with the aim of improving processes such as KPI selection, KPI documentation, KPI data gathering and reporting.

During the training, you will become familiar with the most important tools and techniques in working with KPIs, and you will learn how to build a performance management culture. This Training is offered in Collaboration with The KPI Institute Australia <https://kpiinstitute.org/>

Participants will receive Registration, global Course Contents and Certificate of Attendance along with 30 days complimentary access to over 8000 KPI's via <https://smartkpis.kpiinstitute.org/>.

## LEARNING OBJECTIVES

- Apply best practice techniques to KPI selection.
- Document KPIs.
- Select relevant KPIs.
- Structure the data gathering process.
- Practice making decisions based on data.



## LEARNING OUTCOMES

- Access international best practices for developing a KPI Performance Management Architecture.
- Effectively measure performance by practicing a variety of techniques to ensure the best KPI selection process.
- Enhance your performance measurement framework by successfully integrating data in the decision-making process.
- Access rigorous tools that help you implement a KPI Management Framework, by receiving 10+ templates used in working with KPIs.
- Access an innovative learning experience comprised of a 3-stage educational process.



# TOPICS COVERED

## 01 Understanding KPIs

- . KPI Related Terminology
- . SMART Objectives Decomposed
- . KPI Lifecycle
- . KPI Typology
- . Activity: Identify the KPIs

## 02 Working with Targets

- . KPI documentation
- . Activity: Practice KPI documentation
- . Target setting process
- . Challenges in working with targets
- . Negative behaviors caused by target setting

## 03 KPI Selection

- . Activity: Allocate KPIs for each objective
- . KPI Selection for Organizational Score card
- . KPI Selection Sources
- . KPI selection Techniques
- . Activity: Apply KPI selection techniques

## 04 Review & Learning Assessment Quiz

- . Course review;
- . Learning outcomes;
- . Learning assessment quiz



# TRAINERS PROFILE



## Syed Farhan Mahmood

*Management Consultant & KPI Certified Practitioner*

Syed Farhan Mahmood is a Management Consultant, KPI Certified well-rounded Strategic HR Professional, with over 25 years of business experience & deriving excellent organizational results. Strategic Human Resource expert Syed Farhan Mahmood has strong HR operational & Consulting experience across various diversified Industries & Conglomerates in Pakistan & UAE i.e., Investments & Trading, Healthcare, Education, Telecommunications, Pharmaceuticals, Chemicals, Oil & Gas, Office Automation, Hospitality, Food Processing, Packaging & Manufacturing, Printing & Publishing, Poultry, Construction & Construction Material production units, Property & Shopping Mall Management, Retail business, with several renowned Groups & Organizations within the region.

As a Senior professional & Advisor in multiple organizations in UAE & Pakistan he has been instrumental in designing and implementing simple to complex organizational structures, Family Business and Corporate governance initiatives, Leading in Designing and implementing various Grade & Compensation Structure, Employee Engagement initiatives, Digital Learning implementations, conducted detail HR diagnostic studies on Workforce Planning, Productivity Analysis, workforce optimization and Resource Allocation, development of Human Resources, Performance Management, Learning & Development policies and procedure Manuals and implemented various Performance Management Systems.

As a Trainer he has facilitated sessions on Key Performance Indicators, Competency Frameworks, Job descriptions, Job evaluation & Analysis, Goal Setting Exercises, Talent Management, Recruitment Techniques & Interviewing Styles, Performance Management Systems, Organizational Values, Mission and Vision and Strategic initiatives.



## DISCOUNT POLICY

10% for 2 or more participants & 15% for 5 or more participants from the same organization

## CONTACT US



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## PROGRAM & POLICIES

Registrations are only confirmed when full payment has been received from a participant. For a detailed cancellation policy, please visit: <https://cee.iba.edu.pk/cancellation-policy.php> The Institute may cancel or postpone a program due to insufficient enrolment or unforeseen circumstances. In this case, the institute will refund registration fee, but will not be responsible for any other related expenses including cancellation/change charges by airline and travel agencies. The Institute reserves the right to make changes in its program dates, faculty, policies, and fees at any time. Payment can be made via cheque/bank draft payable to the "Institute of Business Administration, Karachi."