Do your Excel reports take a long time to update each month, each week? Do you spend hours collating data, updating formulas and charts and then feel like no one reads them anyway?

It doesn't have to be that way!!!

Excel Dashboards skills are the new buzzword employers are looking for.

If you have or want a career that involves creating reports in Excel, then you need to know how to create impressive, interactive, and easy to read Dashboards

This course will get your skills up-to-date by teaching you how to create Dashboards that will impress your boss even if you don't have an artistic bone in your body.

In this program we will teach you how to create amazing interactive Excel dashboards that update with the click of the Refresh button, or with a simple copy and paste of your new data into your spreadsheet. They'll

What is a Dashboard?

Dashboard reports allow managers to get high-level overview of the business and help them make quick decisions. Dashboards are often called as management dashboards or information dashboards or dashboard

What is Excel Dashboard Reporting Program?

Excel Dashboard Reporting is structured and comprehensive training program for learning Microsoft Excel executive reporting. It is full of real world examples.

The aim is to make beginners become proficient and skillful in Excel. It has an optional module on Dashboards, which can teach you how to design awesome Excel Dashboards.

Why should you join this program?

These days, any managerial or analyst role requires that you work with large data. Excel remains one of the most powerful and easy to use tools when it comes to crunching data. Learning Excel in a proper and structured way can not only help you save time, but it will also help you become better at your job and can give you time to focus on things and people that matter.

While we can argue that Excel can be learned by reading help and visiting blogs, it also takes a good amount of time if you use that method.

Today, there are over thousands of articles, tutorials and examples on excel websites explaining almost every aspect of MS Excel. There are thousands of useful, free and fun articles on learning Excel across Internet. It would take almost 6 months if one reads an article a day to master some of the core concepts of Excel. Even then you may not know some important things. IBA has designed Excel Dashboard Reporting Program. This is a structured program with 8+1 modules *(Hands on practice + Quiz & Assignments)*. This is an intense, focused and clearly defined program to help you learn Excel in useful and creative way.

Who is it for?

The course is for you if you:

Want to change career or apply for a new job;
Already prepare reports of any kind that require updating with new data on a regular basis (weekly, monthly….) and, or;
Work with charts and, or;
Work with large volumes of data and, or;
Import data into Excel from another source e.g. another database, Access, Web, Text files etc. or;
Often don't know the best chart to use to display your data.

Finance Executives, Business Analyst, Marketing & Sales Professionals & anyone who wants to become expert in Dashboard Reporting in Excel.

For Registration
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Email: BESDP@iba.edu.pk
Website: http://cee.iba.edu.pk/BEnSDP.shtml
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Registration form and Fee Voucher are available at our website**:**

http://cee.iba.edu.pk/BEnSDP.shtml.

Fee is to be deposited in cash / pay order in any branch of FAYSAL BANK Ltd., A/C No. 110-2162113-006. No fee will be accepted in cash/ cheque at our office.

Prerequisites:

√ Have access to Excel 2010 or 2013.
√ Be familiar with putting together any type of report in Excel to be able to apply the time saving and visualization techniques taught here. But expertise is not necessary.
√ Be able to build and apply basic formulas in Excel.
√ Pivot Table and Pivot Chart knowledge is helpful, but expertise is not necessary to take this course.

Note: *This course is not for complete beginners.*

Trainer's Profile

RAHIM ZULFIQAR ALI

Rahim Zulfiqar Ali is the founder & Chief Spreadsheet Officer at ExcelBasement.Org. He is a passion for learning and teaching Excel and has done training for various organization like Axact, Aga Khan Health Services, Wartsile, Learning Minds Group, etc.

He has also conducted training sessions on Excel Information design & Data Extraction for BBA & MBA students at Institute of Business Administration, Karachi

Rahim has secured 3rd position in Pakistan in Brainbranch MS Excel 2010 Test & 2nd Position in Brainbranch MS Excel 2010 Fundamental Test.

He is highly skilled in Microsoft Excel, Financial Modeling, Dashboard Reporting, PowerPivot, and VBA Macros.

Rahim Zulfiqar is currently pursuing his Chartered Accountancy (CA). He is involved in teaching & training IT related courses. He has professional experience of working in finance and IT department of organizations like UBL, PPECL, Aga Khan Grants & Review Board & ARTT Business School. He was also the Excel Consultant for Unilever Pakistan for Dashboard Reporting.