





Postgraduate Diploma Program (PGD) i n

Human Resource Management (HRM)

Program Overview

PGD in Human Resource Management will equip the students with the knowledge and skills required for managing human resource and organizational culture in a way that contributes to the development of individuals and organizations.



It will provide requisite academic perspective and help participants to understand and apply it judiciously in their work environment. It will help participants create more productive & satisfying workplaces for themselves & others. This course aims at providing professional development and career progression. It will provide best combination of local scenarios and International best practices. The studies will also be augmented by online learning facility through learning Management System.

The program is offered with the academic advice from renowned academicians and Human Resource professionals.



The IBA-PGD(HR) experience has definitely exceeded my expectations and in my opinion this program is not just a step in the right direction but a leap towards your professional goals. The practical skills backed by academic knowledge have given me the confidence to pursue a career in any were in the country. Above all else, for me the friendships I formed with my classmates are priceless and have already paid great dividends. Khalid Ghafoor, Sr. Manager-HR Lucky Cement Ltd. Batch 2015 – PGD HRM

Highly recommend this course to anyone struggling with the transition to a Human Recourse and leadership role. The knowledge I have gained from just one year is amazing and my confidence in all areas of my managerial job has increased dramatically. The support I received

from IBA Faculties and Administration was of an extremely high standard which was a big help. Good luck to anyone starting on this journey - you'll come out so much better off!

Haseen Fatima Assistant Director, Sindh Education Foundation Batch 2015 – PGD HRM It was more than an honor to be a part of PGD – HR, and I feel so proud for my decision about this program, Effective Course Designed, Admirable Faculty Members, Soothing Learning environment at IBA, has undeniably enabled us to excel in our profession, fruitful not only for the students and for the organizations, where we are working but also for the HRM society. The Management of IBA and CEE deserve gratitude for arranging this long awaited diploma program first time at IBA. A must do course!

Human Resource

Management

M. Azeem Farooqui,

- Asst. Manager HR
- Pak Kuwait Takaful Company Ltd.
- Batch 2015- PGD HRM

Program Outcomes

Participants will

- Be able to equip with a wide range of HRM global concepts, allowing them to achieve in-depth understanding of the fast developing field.
- Learn procedures, concepts and theories associated to practical HR issues in modern organizations to become a responsible human resource manager.
- Learn to manage change within an organization and will be able to demonstrate the best ways to manage employees.

Eligibility Criteria:

Applicant must have a bachelor's degree from HEC recognized educational institution in any area of study (or particularly in Human Resource Management) and:

- 14 Years Education with 6 years' post-quantification work experience.
- 16 Years Education with 3 years' post-quantification work experience.

Postgraduate Diploma Program (PGD) in





Class Profiles

- HR Manager
- Chief Human Resources Officer
- Director Human Resources
- Benefits Counselor
- Compensation Analyst
- Director of Talent Management
- E-Learning Specialist
- Employee and Labor Relations Consultant
- Employee Relations Specialist
- HR Generalist
- Human Resources Business Partner
- Human Resources Payroll and Benefits Specialist
- Organizational Development Specialist
- Recruiting and Sourcing Coordinator
- Talent Acquisition Manager
- Training and Technical Assistance Coordinator
- Human Resource Consultant

Classmates

10 years avg. work experience

Human Resource

Management (HRM)

Mix of Managers from Middle & Senior Management

> 67% possess a Master's degree

> > 100% of Alumni employed in Human Resource Functions



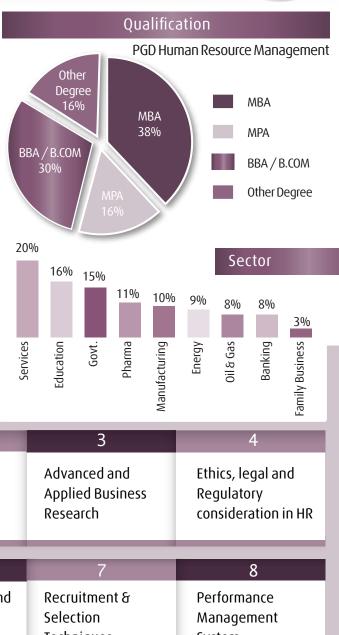


Who Should Apply?

Management level Executives wanting to enhance their skills in the human resource management area.

Those who are managing human resources of any magnitude or anyone who opt for HRM (Mid-career shift)





Indicative List of

1	2	3	4	
Organizational Behavior and Leadership	Strategic Human Resource Management	Advanced and Applied Business Research	Ethics, legal and Regulatory consideration in HR	
5	6	7	8	
Accounting & Finance for Managers	Compensation and Benefits Management	Recruitment & Selection Techniques	Performance Management System	
9	10	11	12	
Human Resource Information System	Training & Development	Industrial Relation Management	Employee Engagement & Retention	
10	1 4	1 🗆	10	
13	14	15	16	
Leading the Change Process	Occupational Environment, Health & Safety	Organizational Structure & Culture	HR as Strategic Business Partner	
17	Capstone Group Project			





Faculty

The top leading faculty for the program is drawn from a mix of Academicians, Industry Practitioners, and globally renowned professionals.

- Industry Practitioners
- Practicing Academics
- Scholarly Academics
- Foreign Faculty from Globally Top-Ranked Schools





Timeline:

Online Forms availability		Start of October		
Submission of forms deadline	:	Late November		
Test	:	Last Week of November		
Interviews	:	First Week of December		
Fee and Document Submission	:	Mid December		
Orientation Ceremony		January		
For exact dates and interview schedule please contact.				

THE TESTING PROCEDURES:

The testing procedures are congruent with these pedagogical objectives and are designed to ensure that the above is achieved. Students will be assessed as per indicative distribution in the table.

Coures Evaluation

Class Participation/Case study	15%
Assignment/Quiz	20%
Midterm exam	20%
Term Project Presentation & Report	15%
Final Exam	30%
TOTAL	100%
* could be changed as per nature of courses	







Pedagogy:

- In-depth study of various projects in Pakistan
- Learning from the best practices & functions of projects around the world
- **Case Studies**
- International Journals
- Text Books
- Standards & Certifications

- Governmental Laws & Regulations,
- Compliance
- Lecture (Classroom & Video Conference)
- Project (Live business cases from the organizations)
- Group Activities / Simulations/ Syndicate
- Visits: Strategic Locations

Students are from these organizations

• IBA, Karachi	• Orient Energy Systems Pvt. Ltd.
• Indus Scuba	• Pakistan Army
• Industrial & Commercial Bank Of China	• Pakistan Coast Guards
International Industries Limited	• Pakistan Steel School
•International Power Global Development	• Shirazi Trading Company
• Karachi International Container Terminal	• Sindh Bank
• Logicose Karachi	Skills International
• Lotte Chemical Pakistan Inc. 09	• Sui Southern Gas Company
• Lucky Cement Ltd	• Tasnee Petrochemicals
• Meezan Bank Limited	\cdot The Aga Khan University and Hospital
• MEPCO LTD.	• The Searle Company
• MUSTAQIM Dyeing & Printing Ind. (Pvt.) Ltd.	·UBL
• National Bank of Pakistan	• Wah Brands Private Limited
National Investment Trust	• ZIM'S Security (Pvt) Limited
	 Indus Scuba Industrial & Commercial Bank Of China International Industries Limited International Power Global Development Karachi International Container Terminal Logicose Karachi Lotte Chemical Pakistan Inc. 09 Lucky Cement Ltd Meezan Bank Limited MEPCO LTD. MUSTAQIM Dyeing & Printing Ind. (Pvt.) Ltd. National Bank of Pakistan

Training

Participants will be provided an opportunity of first hand learning in undertaking research, report writing and management skills





















Apply Online at: https://onlineadmission.iba.edu.pk/

For further details: Center for Executive Education (CEE) Institute of Business Administration (IBA), City Campus. Off Garden Road, Karachi-74400.

Tel: (92-21) 38104701 Ext. 1808, 1809, 1812, 1804 Fax: (92-21) 38103008 Email: ceeinfo@iba.edu.pk

www.cee.iba.edu.pk





